



# CITY OF GERMANTOWN TENNESSEE

1930 South Germantown Road • Germantown, Tennessee 38138-2815  
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## MEMORANDUM

**TO:** Development Staff  
**FROM:** Katie Graffam, Economic Development Coordinator  
**DATE:** July 28, 2010  
**SUBJECT:** Fee Listing for General Fund Revenues FY11

The Board of Mayor and Aldermen recently passed the following fee rates for the General Fund Revenues of FY11 that apply to the Department of Development. Please refer to this rate structure when quoting fees to interested parties:

Copies:

Type	Fee	Increment
Charter	0.15	Per page
Sign Ordinance	0.15	Per page
Fence Ordinance	0.15	Per page
Zoning Ordinance	0.15	Per page
Traffic Ordinance	0.15	Per page
Code of Ordinances Book	155.00	Per book
Germantown Street Atlas	25.00	Per book
Subdivision Regulations	10.00	Each
Tree Ordinance	10.00	Each
Peddlers Ordinance	10.00	Each
DRC Manual	10.00	Each

Maps:

Type	Size	Fee	Increment
B&W copies, scans, aerial, etc.	Up to 11" x 17"	2.00	Each
	24" x 36"	5.00	Each
	Over 24" x 36" or color	10.00	Each

GIS Printed Documents:

Type	Size	Fee	Increment
Design-Jet Printer	11 x 17" color	5.00	Each
	24" x 36" Black/White	10.00	Each
	24" x 36" color	25.00	Each
	Each additional ft. add	5.00	Each

GIS – Digital Data:

Format	Fee	Increment
Shapefile, arcinfo or dwg	20.00	Per CD per grid
Tiff	10.00	First 5 files on CD
	2.00	Each additional file added to CD

Administrative Permits & Approvals:

<b>Type</b>	<b>Fee</b>	<b>Increment</b>
Fence Permit – Residential	30.00	Per fence
Fence Permit – Commercial	50.00	Per fence
Temporary Sign Permit	30.00	Per sign
Satellite Dish Permit	20.00	Per satellite dish
Recording Plats	15.00	Plus actual cost
Administrative Sign Approval – where a sign policy exists	50.00	Per sign
Administrative Setback Variance – up to 12 inches	25.00	Per variance
Front Porch Plans Review	50.00	Per review
Farmers' Market Event Permit	50.00	Per market location, good for the April 1 – Nov 30 market season
Farmers' Market Fine for Non-Compliance	50.00	Per day of non-compliance
Wireless Transmission Facility Co-location Review	200.00	Per WTF
Foundation Permit	25.00	Per foundation
Decorative Street Sign Posts Application Fee	50.00	Per application
Zoning Confirmation Letter	25.00	Per letter
Minor Subdivision/Plat Revision	75.00	Per revision
Utility Cabinets Application and Fee	500.00	Per site
Nuisance Lots	100.00	Plus actual cost
Stormwater Permit	50.00	Per development

Board of Zoning Appeals:

<b>Type</b>	<b>Designation</b>	<b>Fee</b>
Variance Applications	Residential	150.00
	Non-Residential	200.00
Use on Appeal		300.00

Design Review Commission:

<b>Type</b>	<b>Fee</b>
Preliminary Plan Review	200.00
Final Plan Review	200.00
Sign	100.00
Sign Package – for two or more signs	100.00 + 20.00 per additional sign
Sign Variance	100.00
Sign Policy Review/Amendment	100.00
Miscellaneous DRC (landscaping, lighting, etc.)	100.00
Change in Use in OG	150.00
Wireless Transmission Facility	500.00
Appeals from DRC to BMA	100.00

Planning Commission:

<b>Type</b>	<b>Specification</b>	<b>Fee</b>
Rezoning Applications – from residential to commercial	0 – 2.0 acres	1,200.00
	2.1 – 5.0 acres	1,800.00
	5.1 – 10.0 acres	2,400.00
	10.1 – 20.0 acres	3,000.00
	20.1 or more acres	3,600.00
Rezoning Applications – all other types	0 – 2.0 acres	600.00
	2.1 – 5.0 acres	900.00
	5.1 – 10.0 acres	1,200.00
	10.1 – 20.0 acres	1,550.00
	20.1 or more acres	1,800.00
Site Plan	Preliminary Approval	300.00
	Final Approval	300.00
Subdivision Plat	Preliminary Approval	300.00
	Final Approval	300.00
Planned Unit Development	Preliminary Approval	400.00 + 20.00 per lot
	Final Approval	400.00 + 20.00 per lot
Grading/Tree Removal	Plan Review	400.00 + 20.00 per acre
	Inspection	200.00 per acre
Miscellaneous		300.00
Traffic Impact Analysis (TIA) Fee	Residential – 50 lots or more	500.00
	Office – less than 15 acres	100.00 per acre
	Office – 15 acres or more	1,200.00
	Shopping Center – less than 10 acres	250.00 per acre
	Shopping Center – more than 10 acres	2,200.00
	Mixed-Use – less than 10 acres	175.00 per acre
	Mixed-Use – 10 acres or more	1,500.00
	Rezoning Request	200.00
Appeals from PC to BMA		100.00

Subdivision Development Contract:

<b>Type</b>	<b>Fee</b>	<b>Increment</b>
Water Plant Expansion	300.00	Per lot
Plans Review	500.00	Initial review + one additional review
Additional Plans Review	500.00	Each subsequent review
Construction Inspection	500.00 + 80.00 per lot	
Parkland Dedication	Refer to §17-60 of Sub Regs	Varies
Stormwater Plans Analysis Review and Inspection (NPDES Phase II)	150.00	Per lot
Traffic Signal Plans Review	1,000.00	Per intersection
Contract Modifications (extensions, revisions, phasing, etc.)	500.00	
Daily Fee for Uncompleted Work after contract expiration	250.00	Per calendar day

Project Development Contract:

<b>Type</b>	<b>Fee</b>	<b>Increment</b>
Water Plant Expansion	1,000.00	Per lot
Plans Review – <b><u>this fee was inadvertently lowered, it will be raised to \$700 for FY12</u></b>	500.00	Initial review + one additional review
Additional Plans Review	700.00	Each subsequent review
Construction Inspection	500.00	
Stormwater Plans Analysis Review and Inspection (NPDES Phase II)	400.00 + 200.00 per acre	
Traffic Signal Plans Review	1,000.00	Per intersection
Contract Modifications (extensions, revisions, phasing, etc.)	700.00	
Daily Fee for Uncompleted Work after contract expiration	250.00	Per calendar day

Building Permit:

<b>Type</b>	<b>Designation</b>	<b>Fee</b>
Street Entry Permit	Permit Review & Inspection	50.00